

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
January 23, 2012**

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The regular meeting of the Holtville City Council was held on Monday, January 23, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, Richard Layton and David Bradshaw. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Attorney Steve Walker and City Engineer Jack Holt were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mr. Brittsan called the meeting to order at 5:33 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mr. Brittsan called the meeting to order at 6:05 p.m.

**INVOCATION:**

The invocation was led by Mike Goodsell.

Mayor Brittsan requested a moment of silence for Sandy Santistevan.

**PLEDGE OF ALLEGIANCE:**

Mr. Goodsell led the pledge of allegiance.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on January 18, 2012. The supplemental agendas were posted on January 20, 2012.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City of Holtville

No reportable action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

2 Matters – 664 Palm Avenue

640 E. Third St. #5

No reportable action taken.

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

Title: City Manager Evaluation

No reportable action taken.

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION:**

*(Government Code Section 54956.9(a))*

Claim of Imperial Palms Resort LLC

A motion was made by Mr. Layton and seconded by Mr. Brittsan to reject the claim of Imperial Palms Resort LLC. All members present were in favor and the motion carried 5/0.

**PUBLIC COMMENTS:**

Elizabeth Enriquez Phillips, representing the American Red Cross requested that the City set up a community based training so that members of the community can learn how to open and run a Red Cross Shelter.

A plaque was presented to David Bradshaw for his outstanding service and dedication to the City as the Mayor for 2011.

**CONSENT AGENDA:**

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of January 9, 2012**
- 2. Current Demands #29975 To #30021**

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried 5/0.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Mrs. Ludwig attended an Area Agency meeting and reported they provided some of the funding for several other agencies. She also attended two meetings with the City Manager and was joined by a resident for one of them.

Mr. Bradshaw attended the IRWMP meeting. He announced there will be an ICTC meeting on Wednesday and an Unmet Needs for Transportation meeting on Thursday.

Alex Silva Reported the city received a check for \$27,320 from the Department of Homeland Security 2009 grant and the City will be purchasing a backup generator for the Emergency Operations Center.

Mr. Walker announced that Ethics Training will be provided in conjunction with the Planning Commission meeting the 3<sup>rd</sup> Monday in February.

Mr. Brittsan attended the Rotary meeting with the City Manager.

**UNFINISHED BUSINESS:**

- 3. Discussion/Related Action To Procure Hot Water System For The Hut And Gene Layton Memorial Pool Restrooms – Matt Hughes, Public Works Supervisor**  
Direction was given to staff to procure hot water system for the Hut and Gene Layton Memorial Pool restrooms and to install tank less hot water heaters in both facilities. All members present were in favor and the motion carried unanimously.
- 4. Discussion/Related Action To Authorize The Mack Park Renovation As A Volunteer Community Build Project – Alex Meyerhoff, City Manager**  
A motion was made by Mr. Goodsell and seconded by Mrs. Ludwig to authorize the Mack Park

renovation as a Volunteer Community Build Project which will be a multi use family park and include a tot lot. All members present were in favor and the motion carried unanimously.

**5. Discussion/Related Action To Adopt RESOLUTION 12-05 Approving An Award Of Contract For Professional Design/Engineering Services For The Alamo River Recreational Trail Project – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-05 approving an award of contract for professional design/engineering services for the Alamo River Recreational Trail Project to Mia Lehrer and Associates in the amount of \$134,325. The motion carried 5/0 in the form of a roll call vote.

**NEW BUSINESS:**

**6. Discussion/Related Action To Approve Professional Service Contract For Bridge 58-007 Erosion Control Improvements – Justina Arce, City Planner**

A motion was made by Mr. Layton and seconded by Mrs. Ludwig to approve professional service contract with The Holt Group for Bridge 58-007 erosion control improvements not to exceed the amount of \$125,000. All members present were in favor and the motion carried unanimously.

**7. Discussion/Related Action To Approve Professional Service Contract For 5<sup>th</sup> Street Sidewalk Improvements Including Right Of Way Negotiations And Engineering Services – Justina Arce, City Planner**

A motion was made by Mr. Layton and seconded by Mr. Brittsan to approve professional service contract with The Holt Group for 5<sup>th</sup> Street for sidewalk improvements including right of way negotiations and engineering services in the amount of \$49,841. All members present were in favor and the motion carried unanimously.

**SUPPLEMENTAL AGENDA:**

**9. Discussion/Related Action To Adopt RESOLUTION 12-06 Pursuant To Assembly Bill 936 Concerning Forgiveness Of Loans, Advances, Or Other Indebtedness – Nick Wells, Finance Manager**

A motion was made by Mr. Bradshaw and seconded by Mr. Brittsan to adopt Resolution 12-06 pursuant to Assembly Bill 936 concerning forgiveness of loans, advances, or other indebtedness. The motion carried 5/0 in the form of a roll call vote.

**A motion was made by Mr. Layton and seconded by Mr. Brittsan to add an urgency item to the agenda. All members present were in favor and the motion carried unanimously.**

**10. Discussion/Related Action To Approve A Contract With Rosenow Spevacek Group, Inc. To Provide The City, The Redevelopment Agency, And Other Entities Of The City Of Holtville Administrative Services Related To The Implementation Of Redevelopment Agency Dissolution Under Assembly Bill X1 26 As An Extension Of Staff.**

A motion was made by Mr. Goodsell and seconded by Mr. Brittsan to approve a contract with Rosenow Spevacek Group, Inc. to provide the City, the Redevelopment Agency, and other entities of the City of Holtville administrative services related to the implementation of Redevelopment Agency Dissolution Under Assembly Bill X1 26 as an extension of staff. All members present were in favor and the motion carried unanimously.

## **REGULAR AGENDA**

### **INFORMATION ONLY:**

#### **8. City Manager Report – Alex Meyerhoff**

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Matt Hughes**
- c. Water Works Supervisor – Frank Cornejo**
- d. Fire Department – Alex Silva**

#### **Staff Reports**

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief.

Frank Cornejo reported on the Vulnerability Assessment of the water plant.

#### **ADJOURNMENT:**

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:48 following Closed Session.

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Jerry M. Brittsan, Mayor

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Glyn Snyder, City Clerk